UNIVERSITY OF MADRAS
NETWORK OPERATIONS & EDUSAT PROGRAMMES
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Dr.K.Sivaji
Director - Network

C4 Section/NOC-CC/MAIL/NIC/2019/R-20 6 .

09.10.2019

To,
Directors, Deans, Coordinators, HOD's, Librarians, Principals of Affiliated Colleges, Admin Staffs
Chepauk/Guindy/Taramani/Marina Campus/Affiliated Colleges
University Of Madras.

Sir/Madam,

Sub : Migration and hosting of UNOM mail service to Government of India NIC mail service – Launching of mail service – Information to login and other details – Reg.

I am by direction and happy to inform you that, as part of University email service restructuring, on-campus and off-campus email service is being migrated to **Government of India NIC (https://email.gov.in)** service portal for uninterrupted mail service to all administration, faculties, departments, sections and affiliated colleges. The new mail service is hosted in National Informatics Centre (NIC), Government of India for secured, reliable and 24/7 X 365 days mail service. As the UNOM mail ID (official) is mandatory for the research, academic and administrative purposes for any internal and external communications, the mail service process has been migrated to the secured Government of India NIC supported service. The mail service hosted in NIC will provide seamless operations, failure free access and storage from anywhere and anytime for the benefit of University of Madras. The service also has the features of integration with mobile phone, outlook and other applications for transfer, store and view of their mail locally.

See the Procedures to access the new mail service as attached.

The mail id's provided earlier is the same and the login id should be entered in full (**ex: xxxx@unom.ac.in**) and the temp password sent by **NICSMS** may be used or see the procedures to login. Henceforth the access is provided with **https://email.gov.in**. The previous UNOM mail (**mail.unom.ac.in**) is no longer available. For any assistance, authorized mail users are requested to contact NOC, Chepauk for their previous mails if any available from the backup from UNOM domain. Users may also send mail request to **mailsupport@unom.ac.in** (or) contact System administrators [Chepauk Mr. R. Velmurugan, Mr. Ashraf , Mr. Lakshmanan at 2539 9423, Guindy Mrs. Devi at 22202711 and Mr. Balaji at 2454 7006] for any mail support.

Thanking you,
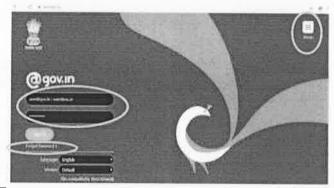
Yours faithfully,

Director Network

Copy to : 1. The VC's secretariat.
2. The Registrar's secretariat.
3. Controller of Examinations.
4. The Director, IDE
5. All Campus Directors, Deans and HoD's for intimation to staffs.
6. System Analyst - e-governance – to intimate to all affiliated colleges
7. DR/AR and section heads.
8. System Administrator in NOC's – to upload in the Website and to support the process.

Procedures for Login in new mail service:

1. Access UNOM webpage www.unom.ac.in. Click Webmail, will be redirected to NIC mail service https://email.gov.in

2. (or) Access directly from the web browser using any device https://email.gov.in

3. All the registered users username and password has been sent to their registered mobile through a **SMS** from **NICSMS.**

4. Enter your username in the format xxxx@unom.ac.in and the password received from NICSMS.

   Example: xxxx@unom.ac.in and K!3z6zb@3g (Enter the new case sensitive password received to your registered mobile number).
   Presently the service support languages in English, Tamil and Hindi.

5. Change your password using forgot password. Enter Random number (OTP) received to your registered mobile. Password length Length :8, One upper case character, one number and one special character is a must for the new password.

6. View or send messages and Log out.

Note: Please read the instructions and policy of mail service provided by NIC. For access read What is New/FAQ under menu. Failure to adhere the policy or any violation will summarily be subjected to discontinue the mail access.

Use antivirus software for any attachments.

Mail Support: Send a mail to **mailsupport@unom.ac.in/noc@unom.ac.in** for any help.

(or) Contact System administrators [Chepauk Mr. R. Velmurugan, Mr. Ashraf , Mr. Lakshmanan at 2539 9423, Guindy Campus : Mrs. Devi at 2220 2711 and Taramani Campus: Mr. Balaji at 2454 7006].