



சென்னைப் பல்கலைக்கழகம்

UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857- Madras University Act 1923)
(State University)

Centenary Building, Chepauk, Chennai-600 005 – Tamil Nadu - India.

No: Gen.Admn-II(A)/Binders/work order/2021 /215

Date: - 9 AUG 2021

From
The Registrar i/c,
University of Madras.

To

1. The Controller of Examinations, University of Madras.
2. The Director, Institute of Distance Education, University of Madras.
3. The Deans/Directors of the University of Madras.
4. The Director of Physical Education, Madras University Union, Chepet, Chennai – 600 031.
5. All the Heads of the Departments, University of Madras (in all Campuses).
6. The Librarian/Deputy Librarian/Assistant Librarian – Chepauk/ORI Marina/Guindy/Taramani Campuses.
7. The Executive Engineer, University of Madras.
8. The Finance Officer, University of Madras.
9. The Additional Controller of Examinations [Main and IDE], University of Madras.
10. All Officers and Section Officers.
11. The Public Relation Officer i/c, University of Madras.

Sir/Madam,

Sub: University Panel of Binders for Regular and IDE for the contract period of three years with effect from **06-08-2021** to **05-08-2024**– Regarding.

Ref: Syndicate Resolution dated: 18-06-2021.

The Syndicate at its meeting held on 18-06-2021 has considered the New Panel of Binders to carry out various binding works of the University with rates for the next contract period of three years from the date of issue of work order and resolved as follows:

“RESOLVED that the Minutes of the meeting of the Price Negotiation with two firms i.e, (1) M/s. Sri Singaravelan Printers, Chennai and (2) M/s. Iyyan Colour World, Chennai towards the new Panel of Binders for Regular and IDE at the negotiated rates be approved for the period of three years from the date of work order.”

In pursuance of the Syndicate resolution, the binding works are entrusted to the above said approved firms for the above said contract period.

The details of Binding Works for the two approved frms (1) M/s. Sri Singaravelan Printers, Chennai and (2) M/s. Iyyan Colour World, Chennai is enclosed vide Appendix - ‘A’ and ‘B’.

[P.T.O.]

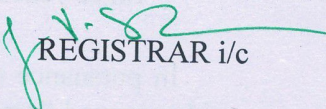
The following norms shall be adhered scrupulously while carrying out the binding work of the University.

Norms to the Section Concerned	Norms to the Binders Concerned
<p>As soon as the bills in triplicate received from the respective Binders, the following documents should be sent to Gen.Admn.II(A) Section for Regular related works, COE (Purchase) Section for Examination Wing related works, G Section (IDE) for IDE related works and other campuses binding works will be settled in the respective campuses itself, for processing payment during that financial year.</p> <p>[1] Forwarding Letter.</p> <p>[2] Bills in triplicate with necessary Stock Entries should be certified by the Assistant Section Officer, Section Officer, Assistant Registrar concerned.</p> <p>[3] The triplicate bills should be maintained by the Section itself for Audit verification.</p> <p>[4] The size of work, number of pages and nature of binding, name of the binding works should be certified.</p> <p>[5] Certificate of inventory should be certified.</p> <p>[6] Remarks, if any, with regard to the binding work entrusted.</p> <p>[7] If any of the above norms have not fulfilled, the bill[s] will not be considered for payment.</p>	<p>[1] Bills related to IDE and other campuses binding works need not be sent to Main Office.</p> <p>[2] Bills in triplicate should be handed over to the Section immediately after the binding work. An additional copy to be handed to Main (G) Section.</p> <p>[3] The size of work, number of pages and nature of binding, name of the binding works should be clearly specified in the bill.</p>

This may please be brought to the notice of all your Campuses/Departments/Sections/Offices.

The receipt of this communication may kindly be acknowledged.

Yours faithfully,


REGISTRAR i/c

Copy to:

1. The Secretary to the Vice-Chancellor.
2. The Senior P.A. to the Registrar/Controller of Examinations.
3. The Director, Network Centre, to upload the above work order.
4. The Sergeants of all Campuses.
5. M/s. Sri Singaravelan Printers, 10/1, Kanniamman Koil Street, Shenoy Nagar, Chennai – 600 030. Cell: 9941648876, 9841485343.
6. M/s. Iyyan colour World, No.77/45, Pudupet Street, Alandur, Chennai – 600 016. Cell: 9551547979, 9941269886.

Appendix – “A” (4 pages)Statement showing the Revised Rates for the Various Binding Works
to be processed by the firm“M/s. Sri Singaravelan Printers”Half Morocco and Calico – With Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Sri Singaravelan Printers		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	***	***	***
2	Demy Board	***	***	250
3	Medium Board	***	***	***
4	Crown Folio	***	***	***
5	Demy Folio	***	***	210
6	Royal Folio	***	***	210
7	Foolscap Folio	***	***	***
8	Crown Quarto	***	***	***
9	Demy Quarto	***	***	***
10	Royal Quarto	***	***	180
11	Foolscap Quarto	***	***	***
12	Crown Octova	***	***	***
13	Demy Octova	***	***	***
14	Royal Octova	***	***	***
15	Foolscap Octova	***	***	***
16	Double Foolscap	170	190	210

Half Buckram and Calico – With Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Sri Singaravelan Printers		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	***	***	***
2	Demy Board	***	***	250
3	Medium Board	***	***	***
4	Crown Folio	***	***	***
5	Demy Folio	***	***	210
6	Royal Folio	***	***	210
7	Foolscap Folio	***	***	***
8	Crown Quarto	***	***	***
9	Demy Quarto	***	***	***
10	Royal Quarto	***	***	180
11	Foolscap Quarto	***	***	***
12	Crown Octova	***	***	***
13	Demy Octova	***	***	***
14	Royal Octova	***	***	***
15	Foolscap Octova	***	***	***
16	Double Foolscap	170	190	210

Half Buckram and Calico – Without Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Sri Singaravelan Printers		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	***	210	230
2	Demy Board	190	210	230
3	Medium Board	***	210	230
4	Crown Folio	***	160	180
5	Demy Folio	140	160	180
6	Royal Folio	140	160	180
7	Foolscap Folio	***	***	180
8	Crown Quarto	***	***	160
9	Demy Quarto	***	***	160
10	Royal Quarto	120	140	160
11	Foolscap Quarto	***	***	160
12	Crown Octova	***	***	150
13	Demy Octova	***	***	150
14	Royal Octova	***	***	***
15	Foolscap Octova	***	***	***
16	Double Foolscap	150	170	190

Half Calico and Marble – Without Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Sri Singaravelan Printers		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	***	***	***
2	Demy Board	***	180	200
3	Medium Board	***	***	200
4	Crown Folio	***	***	150
5	Demy Folio	110	130	150
6	Royal Folio	110	130	150
7	Foolscap Folio	***	***	150
8	Crown Quarto	***	***	***
9	Demy Quarto	***	***	140
10	Royal Quarto	***	***	140
11	Foolscap Quarto	***	***	***
12	Crown Octova	***	***	***
13	Demy Octova	***	***	***
14	Royal Octova	***	***	***
15	Foolscap Octova	***	***	***
16	Double Foolscap	110	130	150

(As per Tender Schedule 23(1 to 4) & Other Binding Works)

S.No.	Name of the Binding Works	Revised Rates (L1) (Rs.)
1	Other Wrapper Binding Works (per 1 No.)	40
2	Pasting of slips on question paper covers (per 100 Nos.)	100
3	Dummy Slip (8"x5") per book [Wrapper Binding]	15

Appendix – “B” (4 pages)Statement showing the Revised Rates for the Various Binding Works
to be processed by the firm“M/s. Iyyan Colour World”Half Morocco and Calico – With Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Iyyan Colour World		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	69	109	199
2	Demy Board	129	149	***
3	Medium Board	89	109	219
4	Crown Folio	69	109	199
5	Demy Folio	129	149	***
6	Royal Folio	149	179	***
7	Foolscap Folio	79	89	179
8	Crown Quarto	69	79	159
9	Demy Quarto	79	89	179
10	Royal Quarto	84	94	***
11	Foolscap Quarto	64	74	149
12	Crown Octova	59	69	139
13	Demy Octova	59	69	139
14	Royal Octova	57	59	129
15	Foolscap Octova	59	69	134
16	Double Foolscap	***	***	***

Half Buckram and Calico – With Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Iyyan Colour World		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	69	109	199
2	Demy Board	129	149	***
3	Medium Board	89	109	219
4	Crown Folio	69	109	199
5	Demy Folio	129	149	***
6	Royal Folio	149	179	***
7	Foolscap Folio	79	89	179
8	Crown Quarto	69	79	159
9	Demy Quarto	79	89	179
10	Royal Quarto	84	94	***
11	Foolscap Quarto	64	74	149
12	Crown Octova	59	69	139
13	Demy Octova	59	69	139
14	Royal Octova	57	59	129
15	Foolscap Octova	59	69	134
16	Double Foolscap	***	***	***

Half Buckram and Calico – Without Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Iyyan Colour World		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	79	***	***
2	Demy Board	***	***	***
3	Medium Board	159	***	***
4	Crown Folio	79	***	***
5	Demy Folio	***	***	***
6	Royal Folio	***	***	***
7	Foolscap Folio	119	159	***
8	Crown Quarto	79	119	***
9	Demy Quarto	119	159	***
10	Royal Quarto	***	***	***
11	Foolscap Quarto	59	99	***
12	Crown Octova	39	79	***
13	Demy Octova	39	79	***
14	Royal Octova	31	39	79
15	Foolscap Octova	39	79	139
16	Double Foolscap	***	***	***

Half Calico and Marble – Without Gilt Letters

S.No.	Size of the Book/Work	Revised Rates		
		Iyyan Colour World		
		Upto 100 Pages Rs.	From 101 to 500 Pages Rs.	For Additio nal 500 Pages Rs.
1	Crown Board	39	119	199
2	Demy Board	159	***	***
3	Medium Board	79	119	***
4	Crown Folio	39	119	***
5	Demy Folio	***	***	***
6	Royal Folio	***	***	***
7	Foolscap Folio	59	79	***
8	Crown Quarto	39	59	119
9	Demy Quarto	59	79	***
10	Royal Quarto	69	89	***
11	Foolscap Quarto	29	49	99
12	Crown Octova	19	39	79
13	Demy Octova	19	39	79
14	Royal Octova	15	19	39
15	Foolscap Octova	19	39	69
16	Double Foolscap	***	***	***